Invoice

[Business name] · [license # if required] · [phone] · [email]
Invoice #[4471] · Visit(s): [dates] · Invoice date: [date] · Due: [date]
Bill to: [customer] · [billing address] · Appliance at: [address]
Appliance: [type, brand] · Model #[...] · Serial #[...]
Complaint: [in the customer's words] · Found: [diagnosis]
Service call / diagnosis - [$]
Return trip for parts - [$]
Part - [name, part #] - [qty] × [your price] = [$]
Labor - [hours] × [rate] or flat rate [$]
Subtotal [$] · Sales tax [rate]% on parts [$] · Total due [$]
Warranty: labor [days] · parts per manufacturer
Terms: [due date or paid on site] · Pay by [link or check]

DESCRIPTION	QTY	PRICE	AMOUNT

Subtotal	
Sales tax	
Total due	