Estimate

[Your business name] · [license # if required] · [phone] · [email]
Estimate #[...] · Date: [...] · Valid until: [date, e.g. 30 days]
Prepared for: [customer] · [job address]
Space: [room, L × W × ceiling height] · Walls [sq ft] · Ceiling [sq ft]
Board: [thickness, type] · Finish: Level [3, 4 or 5] · Texture: [none / type]
Hang - [sheets] × [rate] = [$]
Tape and finish - [sheets or sq ft] × [rate] = [$]
Corner bead / returns - [count] × [rate] = [$]
Primer - [sq ft] × [rate] = [$]
Cleanup and haul-away - [$]
Not included: [framing repairs, insulation, paint, electrical]
Subtotal [$] · Sales tax [rate]% [$] · Total [$]
Visits: [number] · Deposit to start: [%] · Accepted by: [name] · [date]

DESCRIPTION	QTY	PRICE	AMOUNT
		Subtotal	
		Sales tax	
		Total	