# Invoice

[Business name] · [license # if required] · [phone] · [email]
Invoice #[1958] · Work dates: [dates] · Invoice date: [date] · Due: [date]
Customer: [name] · [billing address] · Job: [address]
Cause: [leak, impact, renovation] · Fixed by: [who, date]
Remove damaged board - [hours or sq ft] × [rate] = [$]
Hang - [sheets] × [thickness, type] × [rate] = [$]
Tape and finish - [sq ft] × [rate], [coats], Level [4 or 5] = [$]
Texture match - [type] - [sq ft] × [rate] = [$]
Patches - [count] × [size] × [rate] = [$]
Prime and paint - [sq ft] × [rate] = [$]
Materials - [compound, tape, primer, paint] = [$]
Subtotal [$] · Sales tax [rate]% on materials [$] · Total due [$]
Visits: [count] · Terms: [due date] · Pay by [link or check]

| DESCRIPTION | QTY | PRICE | AMOUNT |
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| | | **Subtotal** | |
| | | **Sales tax** | |
| | | **Total due** | |