Invoice

[Business name] · [license # if required] · [phone] · [email]
Invoice #[1876] · Date: [date] · Due: [date] · Estimate #: [if any]
Bill to: [client] · [billing address] · Job: [address]
Scope: [rooms] · [measured sq ft] · Product: [species / brand, line, color, finish]
Prep or tear-out - [sq ft] × [rate] = [$]
Install or finish - [sq ft] × [rate] = [$]
Materials supplied by us - [qty] × [your price] = [$]
Stairs - [treads] × [rate per tread] = [$]
Trim / transitions - [ft or pieces] × [rate] = [$]
Repairs found on the job - [qty] × [agreed rate] = [$]
Furniture moving / haul-away - [$]
Subtotal [$] · Sales tax [rate]% on [what is taxable] [$] · Total due [$]
Workmanship warranty: [term] · Cure time: [days before rugs] · Terms: [due date]

DESCRIPTION	QTY	PRICE	AMOUNT
		Subtotal	
		Sales tax	
		Total due	