Receipt

[Your company name] · License #[number] · [phone] · [email]
Receipt #[number] for invoice #[number]
Customer: [name] · Service address: [address]
Equipment: [make / model / serial], if installed
Diagnostic - [$] · Labor - [hours] × [rate] = [$]
[Part or refrigerant] - [qty] × [rate] = [$]
Subtotal [$] · Sales tax [rate]% on parts [$]
Paid [date] by [card / check #___ / cash / Zelle]
Total paid: $[amount]
PAID IN FULL - thank you

DESCRIPTION	QTY	PRICE	AMOUNT
		Subtotal	
		Sales tax	
		Total paid	