Estimate

[Your business name] · [phone] · [email] · [license # if required]
Estimate #[...] · Date: [...] · Valid until: [date, e.g. 30 days]
Prepared for: [client name] · [property address]
Hardscape: [patio size and material, base depth, edging]
Softscape: [beds to plant, plant list, soil and mulch]
Not included: [irrigation, lighting, plant loss from missed watering]
[Material] - [qty in tons, sq ft or cu yd] × [rate] = [$]
[Plant and pot size] - [count] × [rate] = [$]
Labor - [hours] × [rate] = [$] · Equipment - [days] × [rate] = [$]
Debris haul-off - [loads] × [rate] = [$]
Subtotal [$] · Sales tax [rate]% [$] · Total [$]
Deposit to start: [%] · Estimated start: [week] · Plant warranty: [terms]
Accepted by: [name] · [date]

DESCRIPTION	QTY	PRICE	AMOUNT
		Subtotal	
		Sales tax	
		Total	