Invoice

[Business name] · [license #] · [phone] · [email]
Invoice #[3107] · Date: [sent] · Due: [date] · Claim #: [if insurance]
Bill to: [homeowner] · [billing address] · Property: [address]
Scope: [section, e.g. rear slope, 12 squares] · [shingle brand, line, color]
Tear-off, [layers] - [squares] × [rate] = [$]
Install - [squares] × [rate] = [$]
Shingles - [bundles] × [your price] = [$]
Underlayment / ice and water shield - [rolls] × [price] = [$]
Drip edge, flashing, ridge cap - [qty] × [price] = [$]
Decking replaced - [sheets] × [price per sheet] = [$]
Dumpster / haul-away - [$]
Subtotal [$] · Sales tax [rate]% on [what is taxable] [$] · Total due [$]
Workmanship warranty: [years] · Terms: [due date] · Pay by [link or check]

DESCRIPTION	QTY	PRICE	AMOUNT
		Subtotal	
		Sales tax	
		Total due	